

Appendix No. 1|
APPROVED by
Order No. 412|
dated 31 July 2024

Name of the Operator: Federal State Autonomous Educational Institution of Higher Education
“Peoples’ Friendship University of Russia Named after Patrice Lumumba”
Details and Address of the Operator: TIN 7728073720, OGRN 1027739189323,
6 Miklukho-Maklaya st. Moscow 117198

**CONSENT
to Processing Personal Data**

Processing personal data implies actions (operations) with personal data within the framework of the implementation of Federal Law No. 152-FZ of 27.07.2006 “On Personal Data” in cases stipulated by the legislation of the Russian Federation.

1. I,

(indicate the Surname, Name, Patronymic Name (if available))

Date and Place of Birth					
Residential Address					
Primary Identity Document					
Citizenship		Series		No.	
Issued by, Date of Issue, Issuing Authority Code					
Phone					

hereinafter referred to as the Subject give my consent of my own free will and volition and in my interests to the Operator to process my personal data (hereinafter referred to as PD) for the purpose of ensuring the execution of regulatory and non-regulatory legal acts, local regulatory acts of the Operator related to the participation of the Subject and the Operator in relations in the field of education, including:

– implementing the Operator’s statutory activities, including ensuring the educational process implementation and maintaining the information systems functioning to support and monitor the educational process;

– providing the Subject with the resources and additional infrastructure of the Operator necessary for mastering educational programmes: corporate e-mail, accounts of the Operator’s electronic information and educational environment (RUDN University EIEE), campus card, organizing access control on the territory and facilities of the Operator, assisting in the registration of social benefits and support measures for students in the established manner, registration in the individual (personalized) accounting system and obtaining an insurance number of an individual account (if necessary);

- military, migration, statistical registration and reporting;

- participation of the Subject in research and other extracurricular activities organized by the Operator;

- maintaining communication with graduates.

PD are processed using automation tools and without them (mixed processing system). A general description of the above data processing methods is given in the Regulation on Protection, Storage, Processing and Transfer of Personal Data of PD Subjects at RUDN University.

2. List of the Subject's PD transferred to the Operator for processing is as follows:

2.1. Information specified in this Consent.

2.2. Information about the identity document(s), including previously issued ones:

2.2.1. last name, first name, patronymic name (if any); date (day, month, year) and place of birth, gender, citizenship (no citizenship), identity document, series (if any), number, date of issue, issuing authority, issuing authority code (if any), address of residence.

2.3. Information about the document confirming registration in the individual (personalized) accounting system (if any).

2.4. Details of the civil status act on birth (if any), number of the birth record (if any), date of the birth record (if any), name of the authority where the state registration of the birth record was made (if any).

2.5. Taxpayer identification number (if any).

2.6. Name of the educational organization, date of enrollment in the educational organization, expected date of completion of studies in the educational organization, date of expulsion from the educational organization (if applicable), date of reinstatement in the educational organization (if applicable), current status of the student (studying, expelled), mode of study in the educational organization, name of the main training department of the educational organization (if applicable).

2.7. Contact information:

2.7.1. telephone number(s), e-mail.

2.8. Biometric PD:

2.8.1. photograph, video image, audio recording of voice.

3. The consent is given for the following actions with PD for the purposes of the Operator provided that the Operator maintains the required level of confidentiality:

3.1. collecting, recording, systematizing, accumulating, storing, clarifying (updating, modifying), using depersonalizing, blocking, destructing;

3.2. transferring PD to third parties solely for the purpose of maintaining information system functioning to ensure and monitor the educational process, scientific, organizational and financial and economic activities of the Operator in accordance with the current legislation of the Russian Federation, regulatory documents of higher authorities, local regulatory acts of the Operator;

3.3 transferring personal data of the PD Subject to the Ministry of Education and Science of Russia, Federal Service for Supervision in Education and Science, federal information system "Federal Register of Information on Educational Documents and (or) Qualifications, Training Documents", Pension and Social Insurance Fund of the Russian Federation, Federal Tax Service, social protection agencies, Federal Treasury agencies, other executive authorities and institutions subordinate to them, banks and other credit institutions, as well as educational organizations, including those with which cooperation agreements which provide for academic mobility programmes for students have been concluded;

3.4. if the Subject is a foreign citizen, their PD shall also be transferred to the Federal Customs Service, Main Directorate for Migration Issues of the Ministry of Internal Affairs of Russia and its departments, Russian foreign institutions (Embassies of the Russian Federation, Consulates of the Russian Federation, representative offices of Rossotrudnichestvo abroad), embassies of foreign countries to the Russian Federation, international organizations dealing with confirmation of

education received, organizations which are customers of training, with which contracts or agreements have been concluded to train foreign citizens;

3.5. if the Subject is a citizen of the Russian Federation of the male gender (female gender in cases when a female citizen is subject to military registration in accordance with the legislation of the Russian Federation) registered for military service, or not registered but required to be registered for military service, their PD shall also be transferred as part of the military registration documents to the relevant military conscription office and (or) state authorities, local governments, organizations and institutions subordinate to them and (or) the State Unitary Enterprise of the City of Moscow “Moscow Social Register”;

3.6. ensuring a security regime, including access control, incl. issuing a pass to enter the Operator’s buildings, premises and territory, implementing video surveillance and video recording on the Operator’s territory and premises;

3.7. ensuring the Subject’s PD storage when organizing the archival storage of documents containing PD.

4. This Consent may be revoked by the Subject upon a written application sent to the Operator.

5. This consent is valid from the moment it is signed by the Subject during the period of their studies and for 5 years after the expiration of the indicted period.

In case of early termination of educational relations, PD shall be processed until the expiration of the archival storage period for documents containing PD.

6. The Subject is aware of the current RUDN University Policy regarding PD processing.

The Subject agrees to PD processing for the purposes of:

– ensuring the implementation of regulatory and non-regulatory legal acts, local regulatory acts of the Operator related to the participation of the Subject and the Operator in relations in the field of education.

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– implementing the Operator’s statutory activities, including ensuring the implementation of the educational process and maintaining the information systems functioning to support and monitor the educational process

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– providing the Subject with the resources and additional infrastructure of the Operator necessary for mastering educational programmes: corporate e-mail, accounts of the Operator’s electronic information and educational environment (RUDN University EIEE), campus card, organizing access control on the territory and facilities of the Operator, assisting in the registration of social benefits and support measures for students in the established manner, registration in the individual (personalized) accounting system and obtaining an insurance number of an individual account (if necessary)

_____/_____

– military, migration, statistical registration and reporting

_____/_____

¹ Here and below it is used in case of signing the consent to processing personal data with the personal signature of the subject of personal data.

– participation of the Subject in research and other extracurricular activities organized by the Operator

_____/_____/

– maintaining communication with graduates

_____/_____/.

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